

St Paul New Beckenham  
Registered Charity No. 1133108

**Annual Report**

**And**

**Financial Statements**

**Of the**

**Parochial Church Council**

For the year ended 31 December 2023

**Bank:**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

**Independent Examiner:**

Ernest Kabera, BSc Accounting  
35 Goscote Lodge Crescent  
Walsall  
WS3 1RZ

PAROCHIAL CHURCH COUNCIL OF ST PAUL NEW BECKENHAM  
ANNUAL REPORT FOR 2023

**Background**

St Paul's PCC has the responsibility for promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church building and halls of St Paul's New Beckenham. In December 2009 the Parochial Church Council of the Ecclesiastical Parish of St Paul Beckenham was registered with the charity Commission under registered charity no. 1133108. In 2023 St Paul's adopted the mission statement "*Growing in Christ together, one step at a time*",

**Membership**

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. Within these Rules, St Paul's at its APCM in 1997 resolved that no representative of the laity to the PCC and/or Deanery Synod should hold office for more than six years continuously, following their current term of office, but that they may stand for election after a one year break. At its APCM in 2012 St Paul's resolved that Section 3 of the Churchwardens Measure 2001, which states that a person who has served six successive years as churchwarden for the same parish may not serve again as churchwarden for a further two years, should be reinstated and apply to the parish of St Paul New Beckenham.

During the year the following served as members of the PCC:

*Vicar:* Rev Simon Couper (resigned with effect from 30<sup>th</sup> September 2023).  
*Reader:* Miss Sarah Butler

*Wardens:* Miss Anne Harkness  
Mrs Hazel Koungoue (resigned with effect from 1<sup>st</sup> September 2023)  
Mrs Anthea Prendergast (with effect from 6<sup>th</sup> September 2023)

*Representatives on Beckenham Deanery Synod:*

Mr Keith Howick  
One vacancy

*Elected members:* Miss Adelaide Adade  
Mrs Maria Adu (co-opted 6<sup>th</sup> September 2023).  
Mr David Charlesworth (from APCM 2023)  
Mr Andrew Griffiths (from APCM 2023)  
Mrs Tarina Hill  
Mrs Sandra Horner (from APCM 2023)  
Mrs Anne Howick  
Mr Keith Howick (from APCM 2023)  
Mr Ian Johnson  
Mr Paul Lashmar  
Miss Nomsa Mafohla (from APCM 2023)  
Mrs Anthea Prendergast

*Appointed Secretary:* Mrs Anne Howick 1

### *Standing Committee:*

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

In December 2020 the vicar reported to the PCC that he was hoping to make areas of the church life more accessible to people, to help people to understand how the church operates, where they could mentor or support the teams, and he encouraged people to take ownership, and to contribute their talents and gifts. The PCC agreed that people should serve on a team for a certain length of time rather than for a long time.

## **The Teams**

All teams report to the PCC, which shares, with the Vicar, the leadership and oversight of the parish.

### *Buildings Team*

The buildings team is responsible for planning and providing for the future needs of the parish in terms of buildings, grounds, and facilities. This team also has responsibility for significant maintenance projects including the Quinquennial Inspection. Day to day responsibility for maintenance of the buildings and grounds sits with the wardens.

### *Climate and Ecology Team*

The Climate and Ecology Team is responsible for encouraging St Paul's as a church, the congregation as individuals and our wider community, to think differently and live more lightly, in order to serve and keep the Earth. This includes planning events, contributing to worship and teaching, and completing Eco Church surveys.

### *Communications*

This team has oversight of the various channels of communication in use at St Paul's, both in contacting the immediate church-family, but also in sharing news and events with the wider parish and beyond. This team ensures St Paul's is keeping the website current, making good use of social media, and has effective measures in place to stay in touch with those who are not online. This team also has responsibility for the technicalities of broadcasting our online services.

### *Finance*

This team is responsible for all matters relating to finance and stewardship at St Paul's. This involves drafting the annual budget for the approval of the PCC, and working with the vicar to make sure financial news and concerns are communicated regularly and transparently with the wider fellowship.

### *Mission Partners*

This team has responsibility for developing relationships with St Paul's mission partners, both in the UK and overseas, and with the organisations they are connected to. This team supports our partners through regular correspondence and prayer, and ensures that any updates either from our partners, or their respective organisations, are shared with the wider fellowship. This team is also involved in suggesting new partners to the PCC as and when a link with an existing partner comes to a natural close.

### **Church attendance**

At the end of 2023 there were 133 members on the Electoral Roll, of whom 54 are resident within the Parish and 79 are not resident within the Parish, The average weekly attendance on a Sunday in October 2023, which are the statistics we are required to return to the Diocese each year, was 84 adults and 18 children. 267 adults and 107 children attended the Christingle service in December 2023.

### **Safeguarding and Clergy Discipline Measure 2016**

As required by Section 5 of the Safeguarding and Clergy Discipline Measure 2016, the PCC agreed at its meeting in November 2020 the Parish Policy Statement for Safeguarding Adults when they are Vulnerable and the Parish Policy Statement for Safeguarding Children. Copies of these statements are displayed on the noticeboards in the main entrance porch and in the Church hall. In December 2022 Sandra Horner was appointed the Parish Safeguarding Officer.

### **DBS Lead Recruiter**

The PCC appointed Marian Sewell as the Lead Recruiter and the Vicar as the Deputy Recruiter Officer.

### **Review of the year**

The full PCC met ten times in 2023 to deal with church matters, with an average attendance of 75%. Individual reports from the PCC teams follow later in this report, but this review needs to mention various areas of church life which are hugely important.

There have continued to be services at 8.00 am (BCP) and 10.30 am (Morning Worship or Holy Communion), with a creche and Sunday Squad during the 10.30 am services. The 10.30 am services have continued to be livestreamed and available on the website. Following the departure of the vicar the 8.00 am services have been either Morning Prayer (BCP) or Holy Communion (BCP).

Sunday Squad continued to meet in the halls on a weekly basis during term time. Regularly six – eight school age children, aged between 5 and 11, had attended. It had been agreed that the Crèche would be on a 'self service' basis as numbers were low. Parents and carers can bring very young children into the halls and toys are always laid out for them. Going forward it is hoped that the service will be live streamed in the halls so people can now be part of it albeit remotely. Two different teaching materials had been used over the past year. It was agreed that new material information should be displayed in church with a colourful bible timeline. Some of the older children had been encouraged to read the bible during the sessions and craft, discussion and prayer are used each week. Children are encouraged to attend communion with their parents and occasional all age worship services have been aimed at inclusion for children and young people. Four members of the team decided to stand down in 2023 and a huge thanks was recorded to them, and to all the team who are committed to teaching our children about faith and the gospel.

After Rev Simon Couper moved away, the Youth Group was run by Jash Masih and his team of supporters, on alternate Sunday mornings. Members were very grateful to him and the team for the sterling work they have been doing with a very important age group.

The Prayer Ministry Group was kept informed by email of any urgent requests, and a time of prayer continued to be held on a Thursday evening, by Zoom, for anyone to attend.

The vicar, two wardens, Reader, the Pastoral Assistant, the Evangelist and the Church Administrator continued to meet each week during 2023, either in person or via Zoom, to review the previous Sunday services and to plan for the coming weeks.

Home Groups had continued to meet, and as always this has been an important time for study, discussion and nurture outside Sunday worship. The Thursday Friendship Group had continued to meet weekly for friendship and chats, either outside in the Church garden or inside in the church hall. In 2023 there were two weddings or blessings at St Paul's, nine baptisms and 11 people were confirmed. The Babies and Toddler Group had continued to meet on a Thursday morning. In October there were 84 adults and 114 children registered. The organisers felt it was really gratifying to see new friendships being made by adults and children and they hoped to see this continue as the group grows.

The Church website has continued to be a source of information for church members, visitors and local residents. The Communications Group, which was established in 2020, has played an important part in sorting out the requirements for enhanced membership emailing, streaming of virtual services and the live streaming of services which necessitated improvements to the church internet and provision of a camera. As a result of lockdown the website, streaming and social media had become the most important general communications and promotional link to the wider community. The use of these media by the church generally is limited in terms of awareness of opportunity, the provision of information and we are grateful to those who have continued to support the use of the technology at the Morning services. This area had become part of the 'new normal' for church and had required greater involvement and the equipment was updated.

The wardens would like to take this opportunity to thank everyone for their support, particularly since Rev Simon Couper moved away. They are grateful to the Ministry team, staff and volunteers who do so much to keep church life going through the year: our talented musicians and singers; the Creche and Sunday Squad team and Youth Group; all our preachers, service leaders, scripture readers and intercessors; the PCC members and Anne Howick our PCC Secretary; our Assistant Treasurers, especially Rosemary Dear; the Communications team; our Church Administrator Stephanie Fox who, among many other duties, prepares the regular rota of volunteers for services and the video presentation; the AV team who provide live streaming, video and sound; Ron and Pauline Barrett, who keep our church buildings clean and beautiful; the flower arranging team; brass cleaners; those who decorate the church for Harvest Festival, Christmas and other special days, make Christingles and put up the Christmas trees and lights outside and in the hall; the sidesperson team who help make St Paul's a welcoming place; the catering team and those who provide coffee and tea after Sunday morning services; our hard working gardening team, who ensure the garden looks at its best through the year; Judith Freeborn who keeps the first aid boxes stocked and up to date; the Babies and Toddler Group; the Friendship Group; Homegroup leaders for their hospitality, time, prayer and encouragement in the faith of the members of their groups; Ian Rodgers for his dedication to and leadership of prayer ministry at St Paul's. All of this is so important in helping St Paul's to thrive as a worshipping community and a beacon of hope and encouragement for our neighbourhood.

## **Safeguarding**

From April until he left St Paul's in September Rev Simon Couper and Sandra Horner, the Parish Safeguarding Officer, worked closely to raise the profile of safeguarding in the church community and Sandra has continued that in the absence of a vicar. Training for those who need it has been achieved and refreshing courses have now started for those who trained three years ago. Most of the training is online and very well presented. It can be available face to face for those who need this support.

In November 2023 there was a well received Safeguarding Sunday service. Sandra Horner and David Charlesworth tried to offer the message that safeguarding is everyone's business. St Paul's was very well supported by Rev Rachel Winn who was our visiting minister. Sandra Horner has continued to report regularly to the PCC about current information coming from the diocese, for example the Jay report, the new National Safeguarding Standards etc. The notice board has been kept up to date with information about where help is available. While we have no incumbent Anne Harkness deputises in the safeguarding role.

## **'Connect @ St Paul's' Community Outreach Programme**

Whilst not formally a team set up by the PCC, the 'Connect Reach Outers' organise a series of community events for the wider parish – we are committed to help building our community irrespective of faith or none. Tackling loneliness and encouraging opportunities for good neighbourliness are our aims. We do not have an explicit Christian content at events but aim to have opportunities for those wanting to take a faith journey further.

2023 was an active year with a highly successful Coronation Street Party attended by almost 300 people; a community activities weekend with another large attendance at the Parish BBQ with Brass Band; the successful establishment of our monthly Saturday Connect Café and Litter Picking team; publicity support for the Super Soup Fridays and Autumn Fair. The year rounded off with another well attended Community Carols around the outdoor crib with the CP Progress Band. In addition we produced two Parish Newsletters for Easter and Christmas plus fliers, banners and social media/web advertising for events. All of this was achieved by an energetic team of people who met a couple of times during the year, and then 'Champions' got on with organising specific activities assisted by the wider team. Thanks are due to all for their hard work and commitment.

The PCC has several teams responsible for particular areas of the life of the church at St Paul's. All members of the teams are required to complete a Conflict of Interest form. The following team reports summarise activity in those areas.

## **Buildings Team**

The Buildings Team is responsible for maintaining and improving the church buildings, grounds, and facilities. The work ranges from minor repairs to significant projects. We meet monthly to discuss and progress work, perform jobs ourselves if we can, and obtain quotes from contractors if we can't!

Instructed by the Diocesan Advisory Committee for the Care of Churches, Simon Ablett performed a Quinquennial Inspection on 28 July 2023. The report was reviewed by the Buildings Team in September. The key recommendations listed, in order of priority, identified

several repair items to be attended to over the next five years. The team has already completed all the urgent items and is on track to complete the 12 month items in the next few months. Additionally, the team has completed many minor repairs to windows, lighting, leaks etc. We have engaged a window cleaner to quarterly clean the external windows on the hall and south façade of the church. The team has instructed a tree surgeon who has performed some tree work in the church gardens. The church wardens also arranged a deep clean of the church, and a tidy up of the church cupboards. Thank you to everyone who participated in these activities.

The team's current work includes an exterior lighting project and obtaining grants towards the project. We are also in the process of obtaining quotes for roof repairs, for sanding and treating the wood flooring at the back of church, and for reducing the size of the yew trees at the church entrance. We are also planning to clean the internal windows on the south façade soon.

### **Climate and Ecology Team**

In January 2023 members of the Team met with Bob Stewart MP. As a result of the discussion, he undertook to pass on to those higher up the political chain that he had met some of his constituents and had had a serious conversation regarding their concerns about climate change.

The Team produced a leaflet "Keeping the Earth" which gave ideas of what individuals could do in response to the climate crisis. CES, the company who installed the church lighting system, were asked to advise on the feasibility of changing the light bulbs in church to LED bulbs. Unfortunately, their detailed report made it clear that our current system with dimmable lights is not compatible with LED bulbs and would require a major and very costly redesign project which the Team did not feel able to recommend to the PCC.

Members of the Team led one of the CTiB Lent courses and the Team also joined a newly formed Bromley Eco Church Network to learn from and encourage other churches to register with the A Rocha programme. Members of the Team have attended several meetings of the Network, including visiting Christchurch, Petts Wood who have been awarded a Silver Award, and Beckenham Methodist Church who were just starting out on their Eco Church journey.

In March we were pleased to be able to announce that St Paul's had been awarded a Bronze Eco Church award. Climate Sunday was marked in September, when Hannah Bowring from Tearfund was our guest preacher. In October the Team organised the Autumn Fair with an environmental focus. Stalls included crafts, plants, cakes, book giveaway, eco cleaning tips, nearly new, old children's wooden chairs for up-cycling and plenty to look at on the Team's noticeboard, as well as the RNLI, and pottery and eco products stalls.

### **Communication Team**

The Communications Team has oversight of the various channels of communication we use at St Paul's, both in contacting the immediate church family, but also in sharing news and events with the wider parish and beyond. This team ensures we are keeping the website up to date, making good use of social media, and have effective measures in place to stay in touch with those who are not online.

In 2023 we met three times to achieve these aims, working alongside the 'Connect' team for external communications. An important internal item was ensuring communications were up to scratch for the interregnum, including a Guide to the Interregnum. In November we had a Communications Sunday which was highly successful in signing people up to the electoral roll and to receive the weekly E-Notices. Work is ongoing to produce a Church Directory for those who wish to be included. The website refresh had proven successful but Andrew Griffiths as webmaster needs to be fed more information about church activities. We still struggle to get wider church engagement with social media which is essential for external publicity/communications. Members were encouraged to help by following the church on Facebook and Instagram and making sure they 'Like' and 'Share' posts. This would help boost our publicity level with a wider audience. The Team aim to run a workshop on how you can publicise your church activities directly on our Facebook page. The team is recruiting members with graphic and online platform skills, as well as continuing to support more traditional communications channels.

### **Mission Team**

The Team met three times in 2023 under the Chairmanship of Brian Woolmer. The following agencies were supported in 2023: Wycliffe Bible Translators (the Sheltons); OMF (Julia Birkett); Sat-7; CMS (Ben and Katy Ray); CAP Centre, Penge and Welcare Bromley. Money set aside for contingencies was sent to Tearfund for their Syria appeal, Christian Solidarity Worldwide, and Médecin Sans Frontières. A donation to the Archbishops appeal for the Al Ahli Hospital in Gaza was also sent, supplemented by a special collection from the congregation. The congregation supported the annual appeal for Welcare Bromley in November and Anna Khan, CEO of Welcare, visited St Paul's to speak at the 10.30am service. In December, the invitation to sign a Christmas tree tag to send greetings to other members of the congregation, and to make a donation, was also well supported, with the money raised going to Release International for their work in Nigeria. During the year Nick and Harriet Algeo and family moved back to the UK and settled in Leeds. Ben and Katy Ray moved within Tanzania from Iringa to Arusha and it is hoped that they will visit St Paul's in 2024 to tell us about their new work.

### **Worship Team**

Our worship continued to be at the heart of everything we do at St Paul's. Our team of leaders and preachers, led by Rev Simon, included David Charlesworth (Evangelist), Sarah Butler (Reader) and Anna Couper (LLM) as well as Hazel Koungoue who was exploring a call to ordained ministry, and Keith Howick who was studying for the Bishop's Certificate and subsequently accepted for training as a Licensed Lay Minister. We were also blessed to be joined by retired clergyman, Rev Clive Grinham.

From January through to Easter we embarked on a sermon series which explored "why we do what we do" as we receive the sacraments, teach the scriptures, serve, use our gifts, aspire to unity, forgive, make disciples, practice hospitality, and evangelise. The texts for the series were taken from Paul's letters, with secondary passages from John's Gospel and Acts. Over Easter we followed the Lectionary readings and in Holy Week we enjoyed evening meditations on the Music of Easter, the Images of Easter, and the Poetry of Easter. After this we had a sermon series which looked at various encounters people had with Jesus in John's Gospel.



In June and July we began a sermon series focussing on how we can grow and mature in faith whilst living in the midst of a secular society, based on the first letter of Peter. Over the summer, when the Sunday Squad were having a break, we tried to make our services accessible to all ages, with simpler liturgy, and a series of talks about Moses.

On 24 September we said farewell to Rev Simon, Anna, Ben and James at a joyful celebration of their time with us, but inevitably tinged with sadness at their departure as we wished them well in their new parish in Twickenham. We were grateful for Anna's work with our children and organising adult helpers to staff the Sunday morning sessions in the hall, and for Simon's leading of the Youth Group on Sunday evenings. These roles were taken on by Alison Charlesworth in respect of the Sunday Squad and Jash and Olivia Masih and Marion McNally in respect of the Youth Group, for which we give thanks.

Sunday morning worship continued to be led by the "home team" augmented by local clergy for Holy Communion services, in particular Paul Wright, Archdeacon Emeritus, who presided and preached on a regular basis. With several local churches also in vacancy, it was hard to find enough support to continue with Holy Communion at every 8am service, so this was interspersed every other week with Morning Prayer from the BCP which was self-led by members of the 8am congregation. Christmas services were well attended, and the Community Carols, accompanied by members of the Crystal Palace Brass Band outside the church, attracted record numbers. The Christingle service also returned to pre-pandemic levels, attracting nearly 400 people.

## **2023 Financial Review**

### **FINANCIAL OVERVIEW SUMMARY FOR THE 2023 ANNUAL REPORT**

- Income for 2023 was slightly up compared to 2022 overall (£174k in 2023, £172k in 2022), but the mix was different. Voluntary giving rose 10% in 2023, but income from 'activities' dropped from £20k to £6k, not surprising given all that went on in 2022 with the £150th anniversary. And there was a legacy of £10k in 2022, but no legacy in 2023.
- The number of regular givers, the heartbeat of income at St. Paul's, remained stable; there were 64 regular givers at the end of 2022 and 63 regular givers at the end of 2023. We lost 6 and gained 5 regular givers during the course of 2023.
- Expenditure overall rose from £166k in 2022 to £186k in 2023; a 12% increase. But the cost of relaying the paved entrance path and making and laying the 150th paving stone at the gateway were part of that 2023 expenditure increase.
- Overall, expenditure exceeded income by £12k in 2023.

#### **LOOKING AHEAD**

- Costs and expenditure will continue to rise, although inflationary pressures have reduced somewhat.
- The importance of voluntary giving, particularly planned giving, is central to our work at St. Paul's for God's Kingdom and is to be emphasised and encouraged.
- There are substantial restricted funds on the balance sheet (some £63k), and the Finance Team has pointed out strongly to the PCC that these funds should be spent, otherwise their value will be eroded by inflation. Substantial sums have a broad restriction, such as 'Development', and are open to broad use in development at St. Paul's.
- The three year fixed price gas contract, which began before energy prices were hit by the invasion of Ukraine, ends on June 30th 2024. The Climate and Ecology Team is looking actively at alternative and sustainable ways of heating the main church building effectively, but replacement of the main heating system will be costly.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH  
COUNCIL OF ST PAUL, NEW BECKENHAM**

I report on the accounts of the charity for the year ended 31st December 2023

**Respective responsibilities of Trustees and Independent Examiner**

As trustees of the charity, the members of the Parochial Church Council are responsible for the preparation of the accounts. The members consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (The 2011 Act)) and that an independent examination is needed.

It is my responsibility :

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below

**Independent Examiner's statement**

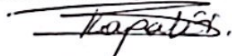
In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounts records and to comply with the accounting requirements of the 2011 Act.

Have not been met: or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ernest KABERA BSc Accounting

35 Goscote Lodge Crescent  
WS3 1RZ  
Walsall

Date : April 27<sup>th</sup> ,2024

PAROCHIAL CHURCH COUNCIL OF ST PAUL, NEW BECKENHAM

Balance Sheet as at 31 December 2023

|  | Note | Sunday, 31 December 2023<br>£ | *****<br>£     |
|--|------|-------------------------------|----------------|
| <b>FIXED ASSETS</b>                          |      |                               |                |
| Investment property                          | 5    | 350,000                       | 350,000        |
| Fixtures and Fittings                        | 5    | 18,868                        | 25,719         |
|  |      | <u>368,868</u>                | <u>375,719</u> |
| <b>CURRENT ASSETS</b>                        |      |                               |                |
| Deposits with the Diocese                    |      | 50,712                        | 43,299         |
| Balance at bank                              |      | 124,314                       | 139,004        |
| Income tax recoverable                       | 7    | 4,517                         | 5,796          |
| Other prepayments and debtors                | 7    | 6,792                         | 5,143          |
|  |      | <u>186,335</u>                | <u>193,242</u> |
| <b>CREDITORS DUE WITHIN ONE YEAR</b>         | 8    | (12,169)                      | (13,566)       |
| <b>NET CURRENT ASSETS</b>                    |      | <u>174,166</u>                | <u>179,676</u> |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |      | <u>543,034</u>                | <u>555,395</u> |
| <b>NET ASSETS</b>                            |      | <u>543,034</u>                | <u>555,395</u> |
| <b>FUNDS</b>                                 |      |                               |                |
| Unrestricted                                 | 6&9  | 394,195                       | 388,439        |
| Unrestricted but designated                  | 6&9  | 84,879                        | 103,300        |
| Restricted                                   | 6&9  | 63,962                        | 63,657         |
|  |      | <u>543,036</u>                | <u>555,396</u> |
| Unrestricted free reserves included above    |      | <u>44,195</u>                 | <u>38,439</u>  |

The financial statements on pages 11 to 16 were approved by the Parochial Church Council on 21st February 2024 and are signed on its behalf by Anne Hafness, Churchwarden and PCC Chairman.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL, NEW BECKENHAM**  
**Statement of Financial Activities**  
**Income and Expenditure for year ending 31 December 2023**

|  | Note | Unrestricted Funds |                 | Restricted    | TOTAL FUNDS     |                |
|--|------|--------------------|-----------------|---------------|-----------------|----------------|
|  |      | General            | Designated      | Funds         | 2023            | 2022           |
|  |      | £                  | £               | £             | £               | £              |
| <b>INCOMING RESOURCES</b>                            |      |                    |                 |               |                 |                |
| <i>Incoming resources from generated funds</i>       |      |                    |                 |               |                 |                |
| - Voluntary Income                                   | 2(a) | 122,425            | -               | 3,017         | 125,442         | 114,120        |
| - Activities for generating funds                    | 2(b) | 1,776              | -               | 4,100         | 5,876           | 20,248         |
| - Investment income                                  | 2(c) | 14,196             | 1,353           | -             | 15,549          | 12,324         |
| <i>Incoming resources from charitable activities</i> |      |                    |                 |               |                 |                |
|  | 2(d) | 21,694             | -               | 5,321         | 27,015          | 25,105         |
| <i>Sale of assets</i>                                | 2    | -                  | -               | -             | -               | -              |
| <b>TOTAL INCOMING RESOURCES</b>                      |      | <b>160,091</b>     | <b>1,353</b>    | <b>12,438</b> | <b>173,882</b>  | <b>171,797</b> |
| <b>RESOURCES EXPENDED</b>                            |      |                    |                 |               |                 |                |
| <i>Charitable activities</i>                         |      |                    |                 |               |                 |                |
|  | 3(a) | 146,975            | -               | 12,995        | 159,970         | 141,315        |
| <i>Church management and administration</i>          | 3(b) | 19,421             | 6,851           | -             | 26,272          | 25,024         |
| <b>TOTAL RESOURCES EXPENDED</b>                      |      | <b>166,396</b>     | <b>6,851</b>    | <b>12,995</b> | <b>186,242</b>  | <b>166,339</b> |
| <b>Transfers between funds</b>                       |      | 12,061             | (12,923)        | 862           | -               | -              |
| <b>NET INCOMING/(OUTGOING) RESOURCES</b>             |      | <b>5,756</b>       | <b>(18,421)</b> | <b>305</b>    | <b>(12,360)</b> | <b>5,458</b>   |
| <b>Profit on revaluation</b>                         | 5    | -                  | -               | -             | -               | -              |
| <b>NET MOVEMENT IN FUNDS</b>                         |      | <b>5,756</b>       | <b>(18,421)</b> | <b>305</b>    | <b>(12,360)</b> | <b>5,458</b>   |
| <b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2023</b>    |      | <b>388,439</b>     | <b>103,300</b>  | <b>63,657</b> | <b>555,397</b>  | <b>549,939</b> |
| <b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2023</b>  | 6    | <b>394,195</b>     | <b>84,879</b>   | <b>63,962</b> | <b>543,037</b>  | <b>555,397</b> |

## Notes to the Financial Statements

## Detailed Income for year ending 31 December 2023

## INCOMING RESOURCES

|   | General<br>£   | Unrestricted Funds | Designated<br>£ | Restricted<br>Funds<br>£ | TOTAL<br>2023<br>£ | TOTAL<br>2022<br>£ |
|---|----------------|--------------------|-----------------|--------------------------|--------------------|--------------------|
| <b>2a Voluntary Income</b>                              |                |                    |                 |                          |                    |                    |
| Planned giving:   |                |                    |                 |                          |                    |                    |
| Gift Aid donations                                      | 73,423         | -                  | -               | -                        | 73,423             | 70,744             |
| Tax recoverable   | 19,166         | -                  | -               | -                        | 19,166             | 18,180             |
| Other giving (including collections)                    | 29,263         | -                  | -               | 2,000                    | 31,263             | 15,160             |
| Hospitality   | -              | -                  | -               | 1,017                    | 1,590              | 37                 |
| Sundry donations  | 573            | -                  | -               | -                        | -                  | 10,000             |
| Legacies  | -              | -                  | -               | -                        | -                  | -                  |
|   | <u>122,425</u> | <u>-</u>           | <u>-</u>        | <u>3,017</u>             | <u>125,442</u>     | <u>114,121</u>     |
| <b>2b Activities for generating funds</b>               |                |                    |                 |                          |                    |                    |
| Fund raising  | 1,776          | -                  | -               | 3,955                    | 5,731              | 6,159              |
| 150th Anniversary                                       | -              | -                  | -               | 145                      | 145                | 14,089             |
|   | <u>1,776</u>   | <u>-</u>           | <u>-</u>        | <u>4,100</u>             | <u>5,876</u>       | <u>20,248</u>      |
| <b>2c Investment income</b>                             |                |                    |                 |                          |                    |                    |
| Rental income -- 3 Ashford House                        | 12,370         | -                  | -               | -                        | 12,370             | 11,820             |
| Interest on bank & diocesan accounts                    | 1,826          | -                  | 1,353           | -                        | 3,179              | 504                |
|   | <u>14,196</u>  | <u>-</u>           | <u>1,353</u>    | <u>-</u>                 | <u>15,549</u>      | <u>12,324</u>      |
| <b>2d Incoming resources from charitable activities</b> |                |                    |                 |                          |                    |                    |
| Bookstall and bible reading notes                       | -              | -                  | -               | 391                      | 391                | 323                |
| Income from use of church halls                         | 16,833         | -                  | -               | -                        | 16,833             | 16,891             |
| Fees  | 4,861          | -                  | -               | 330                      | 5,191              | 5,390              |
| Children's & youth activities                           | -              | -                  | -               | 4,675                    | 4,675              | 2,500              |
| Church Away Day/Away Weekend                            | -              | -                  | -               | -                        | -                  | -                  |
| Flowers   | -              | -                  | -               | 25                       | 25                 | -                  |
| Christian Aid   | -              | -                  | -               | -                        | -                  | -                  |
| Ladies Group  | -              | -                  | -               | -                        | -                  | -                  |
| Garden Group  | -              | -                  | -               | -                        | -                  | -                  |
| Organ repairs   | -              | -                  | -               | -                        | -                  | -                  |
| Chapel  | -              | -                  | -               | -                        | -                  | -                  |
|   | <u>21,694</u>  | <u>-</u>           | <u>-</u>        | <u>5,321</u>             | <u>27,015</u>      | <u>25,104</u>      |
| Income from sale of assets                              | -              | -                  | -               | -                        | -                  | -                  |
| <b>TOTAL INCOMING RESOURCES</b>                         | <u>160,091</u> | <u>1,353</u>       | <u>1,353</u>    | <u>12,438</u>            | <u>173,882</u>     | <u>171,797</u>     |

Notes to the Financial Statements

Detailed Expenditure for year ending 31 December 2023

| RESOURCES EXPENDED  | Unrestricted Funds |              | Restricted Funds | TOTAL 2023     | TOTAL 2022     |
|---|--------------------|--------------|------------------|----------------|----------------|
|   | General            | Designated   |                  |                |                |
|   | £                  | £            | £                | £              | £              |
| <b>3a Charitable activities</b>                               |                    |              |                  |                |                |
| Missionary & charitable giving:                               |                    |              |                  |                |                |
| Overseas missionary societies                                 | 7,700              | -            | -                | 7,700          | 5,790          |
| Relief & development agencies                                 | 2,092              | -            | -                | 2,092          | 2,915          |
| Home mission & church societies                               | 2,128              | -            | -                | 2,128          | 1,270          |
| Secular charities   | -                  | -            | -                | -              | (119)          |
| Ministry: Diocesan Parish Share (including Vicar's stipend)   | 72,441             | -            | -                | 72,441         | 69,650         |
| Vicar's expenses  | 54                 | -            | -                | 54             | -              |
| Vicarage Costs  | 4,659              | -            | 69               | 4,728          | 3,998          |
| Hospitality   | -                  | -            | 250              | 250            | 846            |
| Other   | 1,260              | -            | -                | 1,260          | 1,111          |
| 150th Anniversary Expenses                                    | -                  | -            | 1,485            | 1,485          | 9,841          |
| Men's Group   | -                  | -            | -                | -              | -              |
| Ladies Group  | -                  | -            | -                | -              | -              |
| Church: Running costs   | 20,878             | -            | -                | 20,878         | 21,004         |
| Maintenance (incl. grounds)                                   | 13,402             | -            | -                | 13,402         | 4,338          |
| Cost of services  | 5,983              | -            | 193              | 6,176          | 4,468          |
| Flower Group  | 226                | -            | 25               | 251            | 471            |
| Children & youth activities                                   | 1,310              | -            | 5,648            | 6,958          | 3,904          |
| Catering & social   | 2,485              | -            | -                | 2,485          | 438            |
| Church halls: Running costs                                   | 4,733              | -            | -                | 4,733          | 3,681          |
| 3 Ashford House - upkeep & insurance                          | 6,084              | -            | -                | 6,084          | 2,833          |
| Church Away Day / Away Weekend                                | -                  | -            | -                | -              | -              |
| Parish newsletter, publicity, bookstall & bible reading notes | 1,156              | -            | 338              | 1,494          | 1,169          |
| Training, Alpha Courses & Home groups                         | 384                | -            | -                | 384            | 395            |
| New Beckenham Together  | -                  | -            | 1,557            | 1,557          | -              |
| Forwarding funds raised                                       | -                  | -            | 3,430            | 3,430          | 1,366          |
| Quinquennial & other major repairs                            | -                  | -            | -                | -              | 1,945          |
|   | <u>146,975</u>     | <u>-</u>     | <u>12,995</u>    | <u>159,970</u> | <u>141,314</u> |
| <b>3b Church management &amp; administration</b>              |                    |              |                  |                |                |
| Parish Administrator & Office (incl. governance)              | 19,421             | -            | -                | 19,421         | 15,408         |
| Depreciation  | -                  | 6,851        | -                | 6,851          | 9,616          |
|   | <u>19,421</u>      | <u>6,851</u> | <u>-</u>         | <u>26,272</u>  | <u>25,024</u>  |
| <b>TOTAL RESOURCES EXPENDED</b>                               | <u>166,396</u>     | <u>6,851</u> | <u>12,995</u>    | <u>186,242</u> | <u>166,338</u> |

PAROCHIAL CHURCH COUNCIL OF ST PAUL, NEW BECKENHAM

Notes to the Financial Statements

Note 4: STAFF COSTS

|                       | 2023          | 2022          |
|-----------------------|---------------|---------------|
|                       | £             | £             |
| Salaries & wages      | 14,782        | 11,778        |
| Tax and pension costs | 739           | 171           |
|                       | <u>15,521</u> | <u>11,949</u> |

Note 5: FIXED ASSET

|                               | 2023           | 2022           |
|-------------------------------|----------------|----------------|
|                               | £              | £              |
| Leasehold investment property |                |                |
| Book value 31 December 2020   | <u>350,000</u> | <u>350,000</u> |
| Gain on revaluation           | -              | -              |
| Book value 31 December 2021   | <u>350,000</u> | <u>350,000</u> |
| Historical cost               | 7,886          | 7,886          |

The lease of the above property, which has more than 20 years unexpired and has been extended to 125 years from 24 June 1994, comprises 3 Ashford House, Abbey Park Estate. The market value has been reviewed in 2017 and is based on an estate agent's comparison with other similar properties on the Estate.

Fixtures and Fittings

|                                    | General  | Designated     | Restricted | Totals         |
|------------------------------------|----------|----------------|------------|----------------|
|                                    | £        | £              | £          | £              |
| Net book value at 31 December 2022 | -        | 25,719         | -          | 25,719         |
| Adjustments re previous years      | -        | -              | -          | -              |
| Actual cost of additions           | -        | -              | -          | -              |
| Depreciation during year           | <u>0</u> | <u>(6,851)</u> | <u>-</u>   | <u>(6,851)</u> |
| Net book value at 31 December 2023 | <u>-</u> | <u>18,868</u>  | <u>-</u>   | <u>18,868</u>  |

Fixed Assets consists of hall radiator covers (cost £1,470), new lighting for the Church, a shed for use by the pre-school (£1,097), chairs for the chapel (£2,374) new bathroom fittings for the Investment property (£2,234), a floor polisher (£1,028), a Phillips copy printer (£2,610) and a new audio visual system (£47,171). Depreciation is provided to write off the cost of a fixed asset costing in excess of £1,000 over the period of its estimated useful economic life once the asset is completed. The rate used (excluding the lighting and audio visual system) is 20% for each item each year pro-rated from the time the asset was purchased or completed. For the lighting and audio visual system the rate used is 10%.

Note 6: ANALYSIS OF NET ASSETS BY FUND

|   | Unrestricted Funds |               | Restricted Funds | Total          |
|---|--------------------|---------------|------------------|----------------|
|   | General            | Designated    | £                | £              |
|   | £                  | £             | £                | £              |
| Fixed Assets                              | 350,000            | 18,868        | -                | 368,868        |
| Net Current Assets                        | 44,195             | 66,009        | 63,963           | 174,167        |
| Long Term Liabilities                     | <u>-</u>           | <u>-</u>      | <u>-</u>         | <u>-</u>       |
|   | <u>394,195</u>     | <u>84,877</u> | <u>63,963</u>    | <u>543,035</u> |
| Unrestricted free reserves included above | <u>44,195</u>      |               |                  |                |



**PAROCHIAL CHURCH COUNCIL OF ST PAUL, NEW BECKENHAM**

**Notes to the Financial Statements**

**Note 7: DEBTORS / PREPAYMENTS**

|                    | <b>2023</b>   | <b>2022</b>   |
|--------------------|---------------|---------------|
|                    | £             | £             |
| Tax recoverable    | 4,517         | 5,796         |
| Hall Rental Income | 1,750         | 480           |
| Prepayments        | 5,042         | 4,663         |
|                    | <u>11,309</u> | <u>10,939</u> |

**Note 8: LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                 | <b>2023</b>   | <b>2022</b>   |
|-----------------|---------------|---------------|
|                 | £             | £             |
| Other creditors | 1,400         | 1,400         |
| Bank overdraft  | -             | 2,136         |
| Accruals        | 10,769        | 10,030        |
|                 | <u>12,169</u> | <u>13,566</u> |

**Note 9: FUND DETAILS**

|   | <b>2023</b>   | <b>2022</b>    |
|---|---------------|----------------|
|   | £             | £              |
| <b>The Designated Funds:</b>                                |               |                |
| Diocesan Church Repair Fund                                 | 50,712        | 43,299         |
| Legacy for project Development                              | -             | 4,500          |
| Chapel Development  | -             | 3,486          |
| Audio Visual Equipment                                      | -             | 7,626          |
| Organ Repairs   | 18,869        | 23,586         |
| Parish Weekend retreat surplus                              | 9,205         | 9,205          |
| Fixed Assets (net book value)                               | -             | 3,031          |
| Children and Youth  | -             | 2,132          |
|   | 6,093         | 6,434          |
|   | <u>84,879</u> | <u>103,299</u> |
| <b>The Restricted Funds:</b>                                |               |                |
| Fixed asset (lighting)                                      | -             | -              |
| Garden group  | 456           | 456            |
| Lighting Improvement Fund: Brackley Road to Church Entrance | 5,000         | 3,000          |
| Maintenance/improvement of St Paul's                        | 12,478        | 12,478         |
| Organ Repairs   | 3,636         | 3,636          |
| Development   | 20,625        | 20,625         |
| 150th Anniversary Fund                                      | 3,854         | 5,194          |
| Hospitality Fund  | 4,340         | 4,590          |
| Other   | 13,573        | 13,677         |
|   | <u>63,962</u> | <u>63,656</u>  |

**Diocesan Church Repair Fund**

Every five years a surveyor appointed by the Diocese inspects the Church, Halls and 3 Ashford House and identifies any repairs he considers necessary to maintain the buildings at the required standard. He estimates the minimum expenditure required for such repairs and the Diocese requires these amounts to be paid into specific deposit accounts at Rochester over the following five years. The Quinquennial Inspection of 3 Ashford House took place in 2018. The inspection of the Church was in 2015.